

GRAND VALLEY FIRE PROTECTION DISTRICT
MINUTES REGULAR BOARD MEETING January 15, 2014

Attendance: Fire District Board of Directors
Bill Nelson (5/2014, 1st Term) Kevin Whelan (5/2016, 1st Term)
Keith Lammey (5/2016, 1st Term) Ted Anderson (5/2014, 1st Term)

Absent:

Vacancy: Robert Glassmire was appointed to fill the vacancy. He was unable to attend this meeting.

Staff: Tony Rowe, Training Chief Kim Reeves, Administrative Specialist

Public: Lynn Shore

President Nelson called the meeting to order at 9:03 a.m.

MINUTES

Minutes from the December 11, 2013 Special Board Meeting were presented and reviewed.

Lammey moved to approve the minutes as amended. Seconded by Whelan. All approved.

FINANCIAL REPORT

Financial reports for December 2013 were reviewed and discussed. Lammey moved to approve the financial reports, subject to audit. Seconded by Anderson. All approved.

PUBLIC COMMENT

Lynn Shore asked for clarification of the Property Tax Receivables on the Financial Statements. Lynn Shore requested notification of the arrival of the new 100' Platform Truck so he can take pictures of the truck as it arrives.

FIRE CHIEFS REPORT

➤ New 100' Platform Apparatus Update

Chief Rowe updated the Board of Directors on the current status of the Platform Truck. Chief Blair will be performing the final inspection of the District's new 100' Platform Apparatus in Appleton, Wisconsin. Upon completion of the inspection, the apparatus will be prepared to be driven to Front Range Apparatus in Longmont, Colorado. It will be re-inspected, drive-train, suspension and frame bolts and attachment bolts and fasteners will be re-torqued and the apparatus will be prepared to be delivered to Station 1 in Parachute, Colorado. There will be 3 required full day training session provided to GVFPD staff, 1 day for each of 3 crews. Personnel will then be required to complete an apparatus task book for this unit prior to be released to operate this apparatus. Training Chief Rowe is confident that this apparatus could be placed into service in about 2 weeks after initial arrival.

➤ ISO rating received

The District has received its ISO rating review and it has been lowered to a 4 in Parachute and Battlement Mesa. The rural areas within 5 miles from Station #1 in Battlement Mesa have been credited with an 8B rating. This is due to the District's ability to provide 4000 gallons of water on wheels with 2 apparatus. The current rating review does not include the new platform apparatus. It is Deputy Chief Ferguson's belief that with this apparatus, a few changes with SOPs, minor equipment increases, the District may be eligible for a further reduction to a 3 for Parachute and Battlement Mesa. The current effective date for the decrease is April

01, 2014. Kevin Whelan requested that the District send out a bulk mailing of the ISO information once the final rating is in.

➤ **Review/discussion of DRAFT lease agreement with the Town of Parachute for the use of the property located at 200 Grand Valley Way.**

Chief Blair has received a DRAFT lease agreement from the Town of Parachute's legal counsel. The DRAFT lease agreement essentially proposes a \$10.00 / year lease for 20 years with an automatic annual renewal. Once the Board of Directors has had a chance to review/discuss this Draft, make any changes if needed, Chief Blair will send it to the District's legal counsel for review. Chief Blair is requesting that the Board of Directors approve a motion to approve the DRAFT lease agreement as discussed above, once approved by the District's legal counsel. This would assist with the timeline of closure for this long standing condition. The Board of Directors would like to discuss the details of the lease with Chief Blair at the February Board Meeting before proceeding further.

➤ **Designation of an Election Official**

Chief Blair suggests that the Designated Election Official be selected at the January Board meeting. This will allow the District to post the Call for Nominations on February 5th, the earliest it can be posted, which will allow for the longest period of time for interested parties to self-nominate. The next schedule Board meeting in February would be on the 19th, the day be for the deadline to post. Chief Blair would further suggest to the Board of Directors that Kim Reeves, Administrative Specialist be appointed the DEO, which will allow Chief Blair to perform other functions that the DEO may not be able to perform. Lammey moved to appoint Kim Reeves as the Designated Election Official and to authorize the appointed DEO to cancel the election if necessary. Seconded by Whelan. All Approved.

➤ **Designation of the "Official" posting place for 24-hour (agenda) notice of District Meetings**

As per Section 24-6-402(2)©, C.R.S., the Board of Directors needs to designate an Official posting place for 24 hour (agenda) notice of District Meetings. Chief Blair suggests that this notice location be the Public Notice Board in the lobby of Station 1, 0124 Stone Quarry Road, Parachute, CO 81635. Lammey moved that the official posting place for the 24 hour notice of District Meetings be the Public Notice Board in the lobby of Station #1. Seconded by Whelan. All Approved.

➤ **Designation of posting of BOD Meeting Time & Location**

Chief Blair suggests that the current locations for posting Board Meeting Time & Location be retained. The current locations are:

- GVPFD District Offices, Station #1
- Parachute Town Hall
- Parachute Post Office
- Garfield County Clerk & Recorder
- Mesa County Clerk & Recorder

Lammey moved that the District retain the current locations for posting Board Meeting times and locations. Seconded by Whelan. All Approved.

➤ **Designation of Official Newspaper**

Chief Blair suggests that the current newspaper, the Post Independent be retained as the official newspaper for public notifications. Chief Blair recognizes that the Grand Valley Echo is the only “local” newspaper in the greater Parachute/Battlement Mesa area; it is only published once a month and does not provide the timeliness required for most public notifications that require posting. Anderson moved that the official newspaper for legal postings be The Citizen Telegram. Seconded by Lammey. All Approved.

The Board of Directors also requested that the Legal Notices be posted in the Echo when time allows.

➤ **Other**

Nelson discussed some issues with the current Auditors. He feels that they do not perform the Audit in a timely manner. Nelson feels that it is time to consider other Auditors. The Board of Directors directed the administration staff to explore other options for the 2014 Audit that will be completed in 2015.

➤ **Staff Report**

➤ **District participation in recent events**

Deputy Chief Ferguson will make his year-end presentation at the February Board of Directors meeting. He is assisting with the final inspection of the District’s new 100’ Platform Apparatus in Appleton, Wisconsin.

➤ **OPS Report**

Deputy Chief Ferguson will make his year-end presentation at the February Board of Directors meeting. He is assisting with the final inspection of the District’s new 100’ Platform Apparatus in Appleton, Wisconsin.

➤ **Other**

• **Other required notices**

Administrative Specialist Reeves updated the Board of Directors on other required notices and posting that are required at the start of the year, i.e. Board of Director contact information and the Annual Transparency Notice to Electors

• **Change of Meeting Location for February meeting**

Chief Blair suggests that we move the February 19, 2014 Regular Board Meeting to Station #2, which will allow the Board of Director’s a firsthand view of the new facilities. Chief Blair will also request staff to bring the new Platform down to be viewed by the Board of Directors as well. The Board of Directors agree to moving the February 19, 2014 Regular Board Meeting to Station #2.

ADJOURN

There being no further business or discussions the meeting was adjourned at 10:23 a.m.

Kim Reeves, Administrative Assistant

Bill Nelson, Board President

Kevin Whelan, Board Secretary/Treasurer